

POSITION DESCRIPTION
DIRECTOR OF YOUTH AND YOUNG ADULT MINISTRY
First Presbyterian Church of Strasburg

ACCOUNTABILITY

The Director of Youth and Young Adult Ministry reports to, and is directly accountable to the Pastor for all aspects of this position description. He/she may be called upon by the Christian Education Committee to accomplish various tasks and/or to serve as a resource to the committee in matters relating to the job description.

HOURS

The position is full time salaried and is subject to an annual evaluation.

REQUIREMENTS

The Director of Youth and Young Adult Ministry should demonstrate a commitment to Christ and be able to articulate his/her personal faith journey. He/she should demonstrate biblical knowledge and the ability to share it with youth as a guide for living. He/she should also demonstrate planning and organizational skills necessary for the implementation of projects and activities. He/she should demonstrate a leadership style that models Christlike living.

This position requires a minimum High School Diploma. A College Degree is preferred with an emphasis on youth ministry; equivalent experience working with youth will be considered. It is required that the director will complete and pass the church's child safety requirements.

RESPONSIBILITIES

The Director of Youth and Young Adult Ministry will work with the Pastor and the Christian Education Committee to provide Christian Education programs which support youth in their growing faith, knowledge of the Bible, participation in mission projects, and in their relationship with Christ and with each other.

Youth and Young Adult Ministry – Responsibilities include, but are not limited to:

1. Recruit and train adult volunteers, in cooperation with the pastor, to work with the youth.
2. Establish meaningful personal relationships with the youth in the congregation and community by investing in their lives (attendance at school, sporting, and community events).
3. Lead weekly evening youth groups (grades 6-12).
4. Plan and implement mission trips and retreats for both junior and senior high youth.
5. Plan occasional projects, activities and/or special events throughout the year (such as, but not limited to: Event to kick off beginning of youth group for the year (in the past it was Great Adventure), Ecumenical Winter Sr. High Retreat, Youth Sunday, Souper Bowl Sunday, Family Christmas Party, Advent activities, Annual Lock-in, and volunteer service trips to Water Street Mission.)
6. Provide a monthly activities calendar for the youth and their parents.

7. Select and mentor additional youth leaders as needed.
8. Work closely with the Director of Children's Ministry to ensure efficient transition with students between children's programs and youth ministry.
9. Conduct personal ministry with the youth; recruiting youth and discipline youth by encouraging their involvement in the youth program through Bible study and a daily walk with God.
10. Communicate with the congregation and the youth about the youth program and activities through the church newsletter and bulletin and through announcements at the Sunday morning worship services.
11. Attend Sunday school and worship services. Participate in leading Sunday morning worship on a weekly basis.
12. Create a young adult ministry and coordinate young adult activities through the year.

Other Activities

1. Attend monthly Christian Education Committee meetings and report Youth program happenings.
2. Perform other duties if deemed necessary in collaboration with the Pastor.

COMPENSATION

For the performance of all responsibilities listed above, the Director of Youth and Young Adult Ministry will receive a salary, a stipend for continuing education and cellular telephone expenses as enumerated in the approved Annual Budget of First Presbyterian Church. (The Director of Youth and Young Adult Ministry will have vacation time according to the First Presbyterian Church Personnel Policy.)

REVIEW

A performance review will be conducted at 3 and 6 months from the start of the position and annually thereafter by the Pastor in consultation with the Personnel and Christian Education Committees.

TERMINATION

Termination of this position will require a 30 day notice by either First Presbyterian Church or the Director of Youth and Young Adult Ministry.