

POSITION DESCRIPTION
DIRECTOR OF YOUTH & YOUNG ADULT MINISTRY
First Presbyterian Church of Strasburg

ACCOUNTABILITY

The Director of Youth and Young Adult Ministries reports to, and is directly accountable to the Pastor for all aspects of this position description. He/she may be called upon by the Christian Education Committee to accomplish various tasks and/or to serve as a resource to the committee in matters relating to the job description.

HOURS

The position is full time, 40 hours per week, a salaried position and is subject to an annual, at minimum, evaluation and renewal.

REQUIREMENTS

The Director of Youth and Young Adult Ministries should demonstrate a commitment to Christ and be able to articulate his/her personal faith journey. He/she should demonstrate biblical knowledge and the ability to share it with youth and young adults as a guide for living. He/she should also demonstrate planning and organizational skills necessary for the implementation of projects and activities. He/she should demonstrate the ability to work with youth and young adults with a leadership style that models Christ like living.

This position requires a minimum High School Diploma. A College Degree is preferred with an emphasis on youth ministry; equivalent experience working with youth will be considered. It is required that the director will complete and pass the church's child safety requirements.

RESPONSIBILITIES

The Director of Youth and Young Adult Ministries will work with the Pastor and the Christian Education Committee to provide Christian Education programs which will support students, youth and young adults in their growing faith, knowledge of the Bible, participation in mission projects, and in their relationship with Christ and with each other.

Youth Ministry – Responsibilities include, but are not limited to:

1. Recruit and train adult volunteers, in cooperation with the pastor, to work with the youth.
2. Establish meaningful personal relationships with the youth in the congregation and community by investing in their lives (attendance at school, sporting, and community events).
3. Lead weekly Sunday evening youth groups (grades 6-12).
4. Be available for Sunday Morning Worship services and Sunday afternoon youth conferences as needed.
5. Be available or arrange for someone to be available at the church weekdays between 3:30 and 5:30 to meet with neighborhood youth.
6. Plan and implement summer mission trips for both junior and senior high youth.

7. Plan occasional projects, activities and/or special events throughout the year such as, but not limited to: Great Adventure, Ecumenical Winter Sr. High Retreat, Youth Sunday, Souper Bowl Sunday, Family Christmas Party, Advent activities, Annual Lock-in, and volunteer service trips to Water Street Mission.
8. Provide a monthly activities calendar for the youth and their parents.
9. Plan and implement curriculum and facilitate monthly Spark Groups (Youth Small Groups) as well as equip leaders to lead their own small group.
10. Select and mentor additional youth leaders as needed.

Young Adult Ministry

1. Plan and Coordinate young adult studies and activities throughout the year.

Other Activities

1. Attend monthly Christian Education Committee meetings and formally report Youth program happenings.
2. Perform other duties if deemed necessary in collaboration with the Pastor.

COMPENSATION

For the performance of all responsibilities listed above, the Director of Youth and Young Adult Ministry will receive a salary, medical and a stipend for continuing education and cell expenses as enumerated in the approved Annual Budget of First Presbyterian Church. The Director of Youth and Young Adult Ministry will have vacation time according to the First Presbyterian Church Personnel Policy.

REVIEW

A performance review will be conducted at 3 and 6 months from the start of the position and annually thereafter by the Pastor in consultation with the Personnel and Christian Education Committees.

TERMINATION

Termination of this position will require 30 days' notice by either First Presbyterian Church or the Director of Youth and Young Adult Ministries.

To Apply: Please send letter of application and resumé to: personnel@straspres.org.